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 Name of Examination : **Winter 2020** - (Preview)

 Course Code & Course Name : **SH104U - Communication Skill**

 Generated At : **18-04-2022 16:19:33**

 Maximum Marks : **30**

 Duration : **2 Hrs**
[Edit](#) [Print](#) [View Answer Key](#) [Close](#) **Answer Key Submission Type:** Marking scheme with model answers and solutions of numerical

Instructions:

1. All questions are compulsory.
2. Illustrate your answer with suitable figures/sketches wherever necessary.
3. Assume suitable additional data; if required.
4. Use of logarithmic table, drawing instruments and non programmable calculators is allowed.
5. Figures to the right indicate full marks.

1) Solve all sub-question

- a) Write a note on verbal and non-verbal communication? [3]
- b) What are the techniques for writing precisely? [3]
- c) Write in detail about the essentials of effective communication? [3]

2) Solve any two sub-question

- a) Write in detail about nature, importance and purpose of communication? [3]
- b) What are the common Errors in verb agreement? [3]
- c) Write a note on synonyms, antonyms and standard abbreviations in vocabulary building? [3]

3) Solve any two sub-question

- a) Explain the importance of proper punctuation in writing skills? [3]
- b) How the common error is occur in misplaced modifiers in English? [3]
- c) Write a note on formal, informal written communication? [3]

4) Solve all sub-question

- a) How the communication can be build up at work place? [3]
- b) What are the common Errors in noun-pronoun agreement? [3]
- c) How we can use basic writing skills in use of phrases and clauses in sentences? [3]

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